

BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 17, 2022
7:00 p.m

A. Call to Order

President Stevinson called the meeting to order at 7:19 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On June 2, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

Eulalia Gillis read the open public meeting notice.

C. Pledge of Allegiance

Eulalia Gillis led the Pledge of Allegiance.

D. Roll Call

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

E. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) a below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

F. Superintendent's Report

- Enrollment, Fall Fest - 10/22, thank BoE members
- Visiting teachers - Ms.Mancini's classroom
- Annual Title I Part A of the Elementary & Secondary Act (ESEA) parent meeting Thanks Mrs. Alfieri and Mrs. Ragoza
- ASI using ESSER funds has begun, ES - Ready and iReady math diagnostics
- SEPAG mtg rescheduled- December

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- Social Emotional Wellbeing district goal: small group & independent sessions Thrive counselor, school counselors
- Student achievement district goal: tutoring ESSER remediation
- HIB policy, Self-assessment required yearly for ABR HIB
- Fall Conferences - thanks teachers for planning, next BoE meeting - December 15, annual BoE re-org - January 3, 2023
- Ms. Nathans & thanks for years of service to all studentss at BTS & the high school
- Congrats to those who ran and won seats on the BTS BoE beginning in January
- Move from 9-7 member board, Happy and safe Thanksgiving

Business Administrator's Report

- Read letter - thanks Fall Fest
- Budget - audit will be presented by auditor in December
- School election results have not been certified by the County Election Board

Annual Standardized Assessment Presentation

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- None

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- October 20, 2022 Executive Session Minutes
- October 20, 2022 Regular Meeting Minutes

Motion to approve **Items H.** moved by Ms. Nathans, seconded by Ms. Stevinson

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Abstain	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

I. Task Groups

- Negotiations Committee – Suzie Stevinson
 - No meeting
- Somerset Hills School District – Sarah Nathans
 - 11/16 meeting held; strategic plan; going forward with Media Center and turf; Career Program; change community service requirements; update Superintendent search; job posting is out for Superintendent search; need to hire Interim Superintendent; curriculum committee met - new classes to offer next year:

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- Learning Strategies; Integrated Spanish; Untold Histories; AP Pre-Calculus; Law; Music Explorations; Multi Variable Calculus Honors; Honors Engineering; Honors Orchestra
- Technology Committee - Stephen Calulo
 - No meeting
- Security/Safety Ad Hoc - Suzie Stevinson
 - No meeting
- Child Care - Gabriel Wickizer
 - No update

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
 - Semi Annual Delegate Assembly 11/19
- PTO – Suzie Stevinson
 - No update

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policy

J.1 the second **reading** of the following policy::

Number	Description	Action
P 5512	Harassment, Intimidation, or Bullying	R

* A - Abolished; N - New; R - Revised

Memorandum of Agreement with Law Enforcement

J.2 the following resolution:

BE IT RESOLVED, that the Bedminster Township Board of Education hereby approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Regarding Police Access to School District Security Cameras.

2023 Board of Education Meeting Dates

J.3 the following resolution:

WHEREAS, Chapter 231 of the Public Laws of New Jersey (1975) known and hereinafter designated as the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

NOW, THEREFORE, BE IT RESOLVED that for the purpose of compliance with the “Open Public Meetings Act”, the Board of Education of the Township of Bedminster hereby makes the following designations:

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1. The Bernardsville News and The Courier News are hereby designated as the two (2) newspapers to receive notice of meetings as required by any and all sections of the "Open Public Meetings Act", it appearing that those newspapers are most likely to inform the local public of such meetings, and meet the requirements of NJSA 35:1-2.2.
2. The location for posting of notice of meetings shall be the bulletin board in the Township Clerk's office located in the Township Municipal Building, One Miller Lane, Bedminster, New Jersey, and the Main Office of the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey.
3. Announcements will be mailed to any person requesting individual notice of meetings as provided in Section 14 of the "Open Public Meetings Act".

BE IT FURTHER RESOLVED, that the Board of Education of the Township of Bedminster, in the County of Somerset, New Jersey, will meet to discuss or act upon public business at 7:00 P.M., with a closed session commencing at 6:30 P.M., unless otherwise noted, on each of the dates set forth below, at the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey with the exception of the open public 2022 **Reorganization** meeting which will be held at Bedminster Township School at 6:00 P.M. immediately followed by a regular business meeting. Meetings are typically held on the third Thursday of every month unless noted by the asterisk (*).

Month	Date
January	*January 3, 2023 - Reorganization - Bedminster Township School at 6:00 p.m. immediately followed by a regular business meeting. Action will be taken.
January	January 19, 2023
February	February 16, 2023
March	*March 23, 2023 (Budget Adoption)
April	*April 27, 2023 (Budget/Public Hearing)
May	May 18, 2023
June	June 15, 2023
July	July 27, 2023

2022-2023 Nursing Plan

J.5 the Nursing Services Plan for the 2022-2023 School Year.

ESEA - Title Funding

J.6 submission of ESEA Title II amendment in the amount of \$11,515.00 to the NJDOE. The new grant total for Title II is \$26,952.00.

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Student Services Contracts

J.7 the new contracts for the 2022-2023 school year:

Student #291214	Matheny School	\$110,880.00
Student #221146	The Career Center of SCESC - Pathways Academy	\$71,195.20

J.8 Garden State AAC Specialists, LLC. to provide augmentative and alternative communication system evaluations at \$150.00 per hour and the AAC evaluation written report at \$300.00 for student #301360.

Transportation Contracts

J.9 rescind the parent transportation contract for student #291214 to and from PG Chambers School, Cedar Knolls, NJ effective October 28, 2022.

J.10 a parent transportation contract for:

Student #291214	Matheny Medical and Educational Center; Peapack, NJ	on or about October 31, 2022 through June 30, 2023	\$20,200.00 prorated, not to exceed \$14,139.93
Student #221146	The Career Center of SCESC - Pathways Academy; Bridgewater, NJ	on or about November 2, 2022 through June 30, 2023	\$20,200.00 prorated, not to exceed \$13,845.18

NJDOE Non-Public Program

J.11 rescind the following item for purchase through the NJDOE Non-Public Programs for the 2022-2023 School Year:

School	Items	Program	Total Cost
Willow	Installing burglar alarms	Security	\$5,577.21

J.12 the following item for purchase through the NJDOE Non-Public Programs for the 2022-2023 School Year:

School	Items	Program	Total Cost
Willow	Installing burglar alarms - Sonitrol	Security	\$18,505.37

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Facilities Use Request

J.13 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
8th Grade Fundraising	Thanksgiving pie distribution	Front Lobby	11/22/22 @ 3:45pm - 6:15pm
	Holiday Workshop	Rooms 294 and 262	12/12/2022 @ 12:00pm (setup); 12/13/2022-12/15/2022 @ 9:00am-3:00pm
Bedminster Recreation	Ms. Gails' Cooking	Room 262	1/3/2023, 1/23/2023, 1/30/2023, 2/6/2023 and 2/13/2023 @ 3:35 pm - 4:45 pm

2022-2023 Volunteers

J.14 the following volunteers for the 2022-2023 school year:

Provider	Activity
Erik Annette	Boy's Basketball

J. agenda items J.1 through J.14

Motion to approve **Items J.** moved by Mr. Reaves, seconded by Ms. Nathans

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Abstain J.13; Yes all others	Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Stephen Calulo

- Met 11/15 - Trane made presentation on possible items we need to repair, replace; plan for action; playground fencing, audit

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2022-2023 Financial Reports

K.1 the Report of the Secretary for October 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over-expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for October 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over-expended in violation of N.J.A.C.

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6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-23 fiscal year.

It is recommended that the Treasurer's Report for October 2022 be accepted and filed.

2022-2023 Invoices-General Agency Account

- K.2 invoices presented for payment totaling \$1,594,568.40 from the General Agency Account from October 20, 2022 through November 16, 2022.

Fund	Amount
(10) General Fund	\$1,549,667.13
(12) Capital Outlay	\$0
(20) Special Revenue	\$44,901.27
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$1,594,568.40

2022-2023 Invoices-Student Activities Account

- K.3 invoices presented for payment totaling \$527.60 from the Student Activities Account from October 16, 2022 through November 12, 2022.

2022-2023 Invoices-Food Service Account

- K.4 invoices presented for payment totaling \$16,027.23 from the Food Service Account from October 16, 2022 through November 12, 2022.

2022-2023 Transfers

- K.5 transfers for the 2022-2023 school year totaling \$58,320.03 from October 16, 2022 through November 12, 2022 as per the monthly transfer report.

- K. agenda items K.1 through K.5

Motion to approve **Items K.** moved by Ms. Stevinson, seconded by Mr. Reaves

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Yes	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report - Christy Biedron

- Met 11/14 - discussed course assessments, new hires, curriculum

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Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report/ABR Self-Assessment

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #2022-1.

L.2 the School Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights Act for July 1, 2021 through June 30, 2022.

2022-2023 Stipends

L.3 the following:

Activity Title	Name of Staff Member	Stipend Amount
Stokes Trip Coordinator	McNamara	\$737.00
Robotics Club	Puglia	66 hours split -\$53.88 per hour
Robotics Club	Biletski	66 hours split -\$53.88 per hour

Workshops

L.4 the following staff for the workshop listed:

Name	Date	Title	Cost
Lauren Zugale	11/18/2022	Special Education Toolkit Workshop; Monroe Township, NJ	\$149.00 Registration; \$32.43 mileage
Alyson Hershkowitz	12/5/2022	Artists for Art's Sake; Clinton, NJ	\$0 Registration; \$15.98 mileage
Debbie Nazzaro	12/7/2022	Pediatric Emergencies in Primary Care; virtual	\$25.00 Registration
Jon Nyerges	12/7/2022	Site visit: Whiton Elementary School, Branchburg, NJ and Warren Middle School, Warren, NJ	\$21.76 mileage
Lauren Zugale	12/7/2022	Site visit: Whiton Elementary School, Branchburg, NJ and Warren Middle School, Warren, NJ	\$0 mileage

Course Approval

L.5 tuition reimbursement for the following staff:

Name	Course	Credits	School	Term	Estimated Amount
Lauren Zugale	GED-710 Conflict Management	3	Centenary	Winter 2023	\$2,301.75

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	GED-730 Ethics	3	Centenary	Winter 2023	\$2,301.75
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Tuition Reimbursement

- L.6 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Megan Wysocki	The Kinesthetic Classroom: Teaching and Learning Through Movement	3	TCNJ	December 2022	\$1,995.00

Maternity Leave

- L.7 a maternity leave of absence extension for Jessica Styler, teacher, under the NJFLA through June 30, 2023.
- L.8 the extension of Julia Fasano, a leave replacement teacher through June 30, 2023 at the annual salary of \$60,020.00 BA Step 1 - prorated per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5.

New Hires/Substitute(s)

- L.9 the following newly hired staff and pursuant to clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
Dao Jacobs	Custodian	\$35,000 - prorated	On or about November 18, 2022
Laura Simpson	Substitute Teacher	per the substitute salary guide	As needed

Health Curriculum

- L.10 L.E.A.D., Law Enforcement Against Drugs, to replace the D.A.R.E. curriculum.
- L.11 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on December 15, 2022.
- L. agenda item L.1 through L.11

Motion to approve **Items L.** moved by Ms. Biedron, seconded by Ms. Stevinson

	Roll Call	Yes	Mr. Calulo	Yes	Mr. Reaves
		Abstain L.2; Yes all others	Ms. Creelman	Yes	Mr. Wickizer
Yes	Ms. Biedron	Yes	Ms. Nathans	Yes	Ms. Stevinson

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M. Public Questions/Comments

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- Tina Dadas - question on Board going from 9 to 7, will it be effective immediately

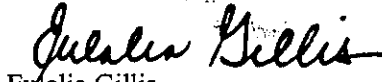
N. Adjournment

Motion to adjourn the Public Session at 8:26 p.m. moved by Mr. Wickizer, seconded by Mr. Calulo
Carried as follows: Yes: (7); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

**December 15, 2022
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,



Eualia Gillis
Board Secretary